

**District IV Advisory Board**  
**Meeting Minutes**  
**April 5, 2006**  
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The **District IV Advisory Board Meeting** was held at 7:00 p.m. at the Lionel Alford Branch Library. In attendance were ten (10) District Advisory Board members, six (6) staff and approximately ten (18) citizens with (5) signing in.

**Members Present**

Peggy Bennett  
Jim Benton  
Joshua Blick  
Mary Cockburn  
John Schlegel  
Tom Englemann  
Michael Gisick  
Marjorie Griffith  
Ed Koon  
Doug Leeper  
Gerald Marsh

Council Member Gray

**Members Absent**

Jerry McGinty

**Staff Present**

Officer Baker, Police  
Officer Floyd, Police  
Connie Clark, City Manager's Office  
Sharon Dickgrafe, Law  
Kelli Glassman, City Manager's Office  
Stephen King, Public Works

**Guests**

Gavin Buchanan, 1425 S Sedgwick  
Wayne Dean, 3251 S St. Clair  
David Jones, 1724 S Seneca  
Lee Webster, 337 N Exposition  
Doris Ylander, 991 Emerson

**Order of Business**

**Call to Order**

The meeting was called to order at 7:00 p.m.

**Michael Gisick (Jim Benton)** moved to approve the agenda for the April 1, 2006 meeting. The motion passed 10-0.

**Jim Benton (Peggy Bennett)** moved to approve the minutes for the February 1, 2006 meeting with the following correction noted and bolded below:

- Peggy ~~Benton~~ **Bennett** has been appointed chair of the membership committee for the Sister Cities Board.

The motion passed 10-0.

## **Public Agenda**

### **1. Scheduled Items**

#### **Interfaith Ministries -**

- Affiliates of Interfaith Ministries gave a presentation on ending chronic homelessness. This effort is federally mandated and a committee has been formed to make significant progress in resolving this issue within the next 10 years. This effort has spanned over 15 years with not as much progress as desired, due to the difficulty in gaining public attention and assistance for this cause. The intent is to build a foundation for homeless individuals to retain permanent housing hopefully within a year timeframe. While there is currently no grant for this project, community financial partnerships are being established.

The Board thanked the presenters for their presentation.

**Action Taken:** Received and filed.

### **2. Off-Agenda Items**

Doris Ylander, Shepherd's Center, requested to approach the Board to inform them of the Shepherd's Center, a facility that provided educational programs and classes for individuals around 50 years and older.

The Board thanks Ms. Ylander for her presentation.

**Action Taken:** Received and filed.

## **Staff Presentations**

### **3. Community Police Officers**

**Officer Floyd** noted several issues that police officers are addressing in the area:

- Working with Environmental Services to address code violations on May and Pawnee from Mc Lean to Meridian. A neighborhood clean-up has been scheduled for July.
- Be aware of kids on bikes
- Do not leave garage doors open
- National Night Out is August 1

**Officer Baker**, also presented issues in some of the district beats:

- Beat 12 (Delano area) – planning National Night Out kick-off party and seeing an increase in crime
- Beat 13 (South of Delano) - West High School truancy is increasing and patrol has been increased around Champs and Mardi Gras.
- Beat 14- Auto larcenies have increased on West to Central to Kellogg to 30<sup>th</sup>

- Beat 17 – made arrests in metal thefts in cooperation with Kansas Can and also several cases of identity theft
- Beat 18 – arrests made in mail theft
- Graffiti around Seneca and McLean

The Board thanked Officers Floyd and Baker for their report.

**Action Taken:** Receive and File.

#### **4. Proposed Community Events Ordinance**

**Connie Clark, CMO,** and **Sharon Dickgrafe, Law,** presented the item. The City has used an established practice to assist citizens who request use of public property for a “community event”. The process includes an application and review for event activities and provides direction for public health and public safety, and compliance with municipal codes and state regulations.

Currently, the application and review process used is dependent upon the public property requested for use, as follows: applications are submitted to the Division of Arts and Culture for general public property and to the Parks & Recreation Department for park property.

The approval process has been effective, but continues to present challenges for both applicant and staff due to a variety of issues associated with frequency, uniqueness and time constraints of request. Throughout the review process, the committee works with the applicant to enforce code requirements, resolve issues and identify options as needed.

Thus, a new ordinance for Community Events is proposed to simplify the application process for citizens. In addition to creating one point for submitting applications, it will also directly address issues for code compliance, safety and consideration for residents with respect to property access, noise and lighting for surrounding neighborhoods.

The Board asked the following questions (staff answers are in italics): 1.) Will you be able to buy application fee packages at the Neighborhood City Halls and City Hall Express? *Yes, in addition, there will also be a checklist and City Codes hyperlinked on the City website for public view once the ordinance is approved.* 2.) What will be the process for collection of application fees? *The applicant will fill out an application and staff will review and advise them on what, if any, further permits will be needed.* 3.) Will transient permits become obsolete if the new ordinance is implemented? *No, transient merchant permits will still be used and required in the appropriate circumstances.* 4.) Requested clarification on which events were included and excluded under this ordinance (i.e. parades, car shows, etc.) *Parades are not included in the proposed ordinance. Car shows are if attendance is anticipated to be over 250 people.*

The Board thanked **Ms. Clark** and **Ms. Dickgrafe** for their presentation.

**Action Taken:** The Board recommended that the City Council approve the proposed ordinance 9:1 (**Blick**).

## **5. Petition to pave Merton, east of Seneca**

**Stephen King, Public Works**, presented Petition to pave Merton, east of Seneca. State Statute provides that a Petition is valid if signed by a majority of resident property owners or owners of the majority of the property in the improvement district. The signatures on the Petition represent 3 of 5 (60%) resident owners and 41.5% of the improvement district area. The project will provide paved access to a developed mixed use area. The estimated project cost is \$136,000 with the total assessed to the improvement district. The method of assessment is the square foot basis. The estimated assessment to individual properties is \$00.48 per square foot of ownership.

**Mr. King** clarified which properties would be assessed and at what cost; as well as, the process for determining a valid petition.

**Dave Jones**, 1724 S Seneca, and **Chuck Nielson**, 925 S Seneca, both expressed concern over this petition due to the fact that the project would attach 15 years of special assessments to surrounding properties that would make it more difficult to sell.

**Action Taken:** The Board recommend approval of the Petition, 9-2 (**Benton and Cockburn**).

## **BOARD AGENDA**

### **6. Board Updates and Issues**

**Council Member Gray** and the Board thanked Ms. Griffith for her service to the Board.

**Marjorie Griffith** reminded everyone about the South Seneca Parade on Saturday, April 8, at 10:00 a.m. There is also a car show and Easter egg hunt that day also.

**Tom Engelmann** mentioned that his neighborhood association is in the process of organizing a neighborhood cleanup.

**Gerald Marsh** informed the Board that they will be having their first meeting to plan the National Night Out kick off party in Delano on August 1.

**Peggy Bennett** stated that ice skating will be included as part of an International Students Day on April 17. She requested that the Board let her know if there were individuals that may be interested in serving on the Sister Cities Board. **Ms. Bennett** also said that her homeowners association will have an Easter egg hunt in Pawnee Prairie Park and that their next meeting will be at Orchard Park at 7:00 p.m. on April 6.

**Action Taken:** Received and filed.

**The meeting adjourned at 8:25 pm.**